

**Town of Royalston
Board of Selectmen's Meeting
Tuesday, November 1, 2005
7:00 p.m.**

Present: Werner Bundschuh, Chairman; Thomas Kellner, Clerk; and Andrew West, Member.

1. The meeting was called to order at 7:00 p.m.
2. The minutes of the 10/18/05 meeting were read. Mr. West made a motion to accept the minutes as read. Mr. Kellner seconded the motion, with the Board voting unanimously in favor.
3. Acknowledgements/Announcements/Correspondence:
 - a) Mr. Kellner reported that he got the DUNS number required for the application for grant funds for the water system at the Village School. He is currently waiting for a cost estimate from the Village School.
 - b) Mr. Kellner made a motion to appoint the following as new members of the Cultural Council: Marie Humblet, Andrea Lively, and James Bennett. Mr. West seconded the motion. The vote was unanimous in favor.
 - c) Mr. Kellner made a motion to sign off on a late building permit application for a petition wall that was erected at the Village School without a permit. Mr. Bundschuh seconded the motion. The vote was Mr. Kellner and Mr. Bundschuh, yes; Mr. West abstained from the vote.
 - d) Mr. West made a motion to accept the bid from Skyline Engineers Company for repair of the Town Hall Roof at a cost of \$4,950 and to sign the contract. Mr. Kellner seconded, with the Board voting unanimously in favor.
 - e) Mr. Bundschuh read correspondence received from South Western District Fire Mutual Aid accepting the Town as a member. Gary Winitzer stated that the 24 Hour Dispatch Committee has not met. Last year the Board wrote a letter requesting that they meet. He suggested that the Board request that they meet again, as a budget for dispatch services would need to be done. Mr. Bundschuh will ask Helen Divoll to contact Wayne Newton and request that he organize a meeting of the Committee and report back to the Board with a budget as soon as possible.
 - f) Discussion was held regarding Labor Law Posters. Mr. Winitzer stated that they are required by law to be posted in all workplaces. Mr. Bundschuh will ask Helen Divoll to check into this further.
 - g) Correspondence was received from the Regional Manager of MEMA requesting a report for the storm event of 10/7 – 1/024/05.
 - h) Mr. West made a motion to approve a request from Laurie Deveneau for use of the downstairs of the Town Hall for a baby shower on 11/27/05 from 12-6 p.m. and to charge the usual fee. Mr. Kellner seconded the motion. The vote was unanimous in favor.

4. Old Business:

- a) Streetlights: Mr. West reported that he e-mailed Sean McGloin at Mass. Electric regarding the status of the streetlights. Mr. McGloin responded by stating that the legal department is still looking at the matter. Mr. West still intends to send a letter to the President of Mass. Electric. Discussion was held regarding the lights that are in Athol. Mr. West has requested that we get them back.
- b) Letter to Attorney General Regarding Regional Agreement: Mr. Kellner suggested that Mr. Bundschuh include a copy of the section that includes the apportionment clause of the agreement along with his letter to the Attorney General.
- c) NIMS Authentication: Mr. West will ask the fire chief for a list of certified members. The Board has received information about a Pre-Disaster Grant that awards grant money for disaster preparedness. The information will be forwarded to the fire and police chiefs.

5. The Treasury Warrant was signed.

6. New Business:

- a) The Building Inspector and Fire Chief have inspected Pete & Henry's Restaurant and the Winchendon Rod & Gun Club and issued Certificates of Inspection as required under the new regulations for liquor license renewals.
- b) The Board will continue to look into how to approach the repair of the Village School roof.
- c) Mr. West spoke with Jon Hardie, who has volunteered to prepare a boilerplate policy and job description for a MIS/IT Director.
- d) Open Space Committee Brochure: Mr. West stated that this was a good informational brochure. The Committee would like to send them out with the tax bills and members have offered to fold and stuff the envelopes. Mr. West made a motion to approve sending out the brochures with the tax bills. Mr. Kellner seconded the motion. The vote was unanimous in favor.
- e) Mr. Bundschuh will ask Keith Newton to alert the Selectmen regarding roads that are washed out, etc. during emergencies.

7. Department Head Reports:

a) Police Department:

- 1) Chief Deveneau reported on the unregistered motor vehicle/trailer situation in town. The list was reviewed and the Chief advised the Board of what actions have been taken.
- 2) Students from Emerson College will be filming at the South Royalston store this weekend for a school project.

Mr. Bundschuh made a motion to adjourn at 8:26 p.m. Mr. Kellner seconded the motion. The vote was unanimous in favor.

Minutes recorded by Diana Newton.